

INSTITUTE OF TRAFFIC ENGINEERS
SACRAMENTO-SAN JOAQUIN VALLEY AREA SECTION
BY-LAWS

ARTICLE I - MEMBERSHIP

Section 1.1-Membership of the Section shall consist of those Institute members as specified in the Charter of the Section.

Section 1.2-Any Institute member of any grade who belongs to the Section shall be called a "Section member."

Section 1.3-Fellow^s members and associate members shall be eligible to hold any elective office. Other grades shall enjoy all the privileges of the membership except the right to vote and to hold elective office.

Section 1.4-Membership in the Section (for other than local Section Affiliates) shall be granted upon request and payment of dues.

Section 1.5-Persons residing within the area designated for the Section are eligible for affiliation with the Section as Section Affiliates if they:

1. Are not eligible to be members of the Institute, but are accumulating experience toward Institute membership,
or
2. Are in sub-professional work in transportation or traffic engineering,
or
3. Are engineering students registered in a recognized engineering school,
or
4. Are professionally engaged in related fields,
or
5. Are in a position to work with and assist transportation and traffic engineers by virtue of official positions or commercial employment.

Section 1.6-All persons who are affiliated with the Section as provided in Section 1.5 and who are not members of the Institute shall be clearly identified at all times as "Section Affiliates."

Section 1.7-All applications for Local Section Affiliate, except by engineering students, shall include as reference the names of not less than five persons to whom the candidate

is personally known, at least three of whom shall be Institute members. All applications for Local Section Affiliate by a student shall be certified by a faculty member of the engineering school attended by the applicant.

Section 1.8-The Section Board of Direction shall process the applications for any type of Local Section Affiliate, including securing confidential reports from the applicant's references as required.

Section 1.9-At least thirty days prior to the final action of the Board of Direction, the members of the Section shall be notified of the name, address and occupation of each applicant for Local Section Affiliate by mail or, if within the thirty days, at the next Section meeting.

Section 1.10-Election of Local Section Affiliates shall be by vote of the Board of Direction of the Section. An affirmative vote by a majority shall be required for election.

ARTICLE II - RESIGNATION AND EXPULSION

Section 2.1-Any Institute member or any Local Section Affiliate may resign from the Section by written communication to the Board of Direction of the Section.

Section 2.2-Any Institute member whose Section dues are more than one year in arrears may be dropped from Section Affiliation by the Board of Direction of the Section, and the unpaid dues become an obligation to be paid before the delinquent can be restored to good standing in the Section.

Section 2.3-Any Institute member whose Institute membership has been forfeited shall also forfeit his membership in the Section and will be eligible to reapply for membership in the Section only if he is reinstated to membership in the Institute. Any member of the Institute Board of Direction can also be placed on inactive status by the Section,

Section 2.4-Any Local Section Affiliate who, by reason of any change in his occupation or profession, shall cease to be in contact regularly and frequently with Traffic Engineers or the traffic engineering profession shall forfeit his affiliation with Section.

Section 2.5-The Board of Direction of the Section shall periodically review the qualifications of each Section Affiliate. These affiliates who appear to meet the minimum qualifications for Institute membership shall be so notified in writing and encouraged to apply for such membership.

Section 2.6-No Section Member or Local Section Affiliate shall advertise, use, or attempt to use his identification with the Section in any manner whatsoever with the intent to derive personal gain therefrom, nor may he act in any manner which reflects discredit upon the Institute and/or the profession. In the event that such an occurrence is alleged to have happened, the Section Board of Direction shall take the following action:

1. If the individual is an Institute member, the appropriate information shall be forwarded to the Institute Board of Direction.

2. If the individual is a Local Section Affiliate, the Section Board of Direction shall consider the case on its merits and, if warranted, expel or admonish the individual. Expulsion requires a two-thirds vote of the Board of Direction.

ARTICLE III - FEES, DUES, AND ASSESSMENTS

Section 3.1-There shall be no initiation or entrance fees.

Section 3.2-Annual dues shall be payable at the beginning of the fiscal year, which shall be July 1 of each year. The amount of the annual fee shall be the same for both Section Members and for Section Affiliates. The Section Board of Direction shall determine the amount of the annual dues.

Section 3.3-Section dues for new Section members and Section Affiliates shall be waived for the fiscal year of the election.

Section 3.4-Special assessments may be made by the affirmative vote of two-thirds of the membership, either at any regular meeting or in a mail ballot.

ARTICLE IV - OFFICERS AND THE BOARD OF DIRECTION

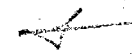
Section 4.1-The elective officers of the Section shall consist of a President, a Vice-President, and a Secretary-Treasurer. Officers shall be elected annually to assume office on approximately July 1. ?

Section 4.2-The Section Board of Direction shall consist of:

1. The current elective officers of the Section.
2. The highest ranking elective officer from the preceding year who is still a member of the Section. If there is no such individual, then the living past president, whose term has most recently expired and who is still a member of the Section. This person shall be called the ex-officio elective officer.

Section 4.3-In the event of a vacancy occurring in the office of President, the unexpired term shall be filled by the Vice-President. In the event a vacancy occurring in any other office or the Board of Direction, the Board of Direction shall appoint a qualified voting member to fill the unexpired term.

ARTICLE V - DUTIES OF OFFICERS

Section 5.1-The President shall preside at all meetings of the Section ^{AND} meetings of the Board of Direction, shall appoint the chairmen and members of all Section Committees, shall serve as the intermediary between the Section and the District and shall perform all other duties normally associated with the office. 

Section 5.2-The Vice-President shall in the absence or incapability of the President, perform the duties of that office. He shall assist the President in coordinating activities of the Section and shall accept such duties as the President assigns.

Section 5.3-The Secretary-Treasurer shall:

1. Keep records of all Section activities and minutes of all business meetings of the Section and all meetings of the Section Board of Direction.
2. Keep the current membership role and records of dues.

3. Handle necessary correspondence and mailings.
4. Collect and be custodian of all funds of the Section. He shall pay out said funds when properly approved by the Board of Direction and shall keep an itemized account of receipts and expenditures.
5. Prepare such reports as requested by the Institute and the District. These shall be given to the President for his approval prior to final submission.
6. Maintain current up-to-date copies of the Section Charter and the Section By-Laws and the Charters and By-Laws of any Chapters located in the Section.

ARTICLE VI - NOMINATION AND ELECTION OF OFFICERS

Section 6.1-At the time of the March meeting of the Section, a nominating committee of three qualified voters who are not current elective officers shall be appointed by the President. The nominating committee shall select one or more qualified candidates for each office. No nominee shall be included in the official list of candidates unless the nominating committee has obtained his ~~written or verbal~~ consent to run for the office for which he has been nominated. The nominating committee shall transmit its list of nominees to the Secretary-Treasurer prior to the April meeting of the Section.

Section 6.3-Not later than June 1 the Secretary-Treasurer shall send to each eligible voter a final ballot listing the candidates nominated for office, and the candidate receiving the highest number of votes for each office shall be elected. In case of a tie vote, the new Board of Directors of the Section at its first meeting shall choose between the candidates.

Section 6.2-The list of candidates shall be presented to the membership during the April meeting of the Section, and at this time, additional nominations can be made from the floor.

Section 6.4-No member shall occupy the same elective office for more than two consecutive terms.

ARTICLE VII - MEETINGS

Section 7.1-Regular meetings of the Section shall be held as determined by the Board of Direction, but not less than one meeting a year shall be held. The Section ?

ARTICLE VII - GOVERNMENT

Section 8.1-The government of the Section shall be vested in its Board of Direction.

Section 8.2-The Board of Direction shall establish policies for the operation of the Section in conformity with the provisions of the Institute Constitution, the District Charter, the District By-Laws, the Section Charter, and the Section By-Laws.

Section 8.3-The Board of Direction shall meet at times and places as it may deem necessary.

Section 8.4-The President shall represent the Section at the Annual District Meeting. If the President is unable to attend, the Section Board of Direction shall appoint some other qualified voter as the Section's authorized representative.

Section 8.5-The President shall preside at meetings of the Section provided that when the President is unable to do so, the Vice-President shall preside at meetings and discharge the duties of the President.

Section 8.6-The President shall be an ex-officio member of all committees except the nominating committee.

Section 8.7-The President shall appoint the chairman and members of standing committees and such special committees as may be desirable. Standing committees shall include but not be limited to membership, technical, editorial and uniformity.

Section 8.8-Statements intended as policies, standards, position statements, recommendations or resolutions of the Section (except for resolutions dealing exclusively with the internal affairs of the Section itself) shall be carefully considered by the Board of Direction and given either a favorable or adverse recommendation. The Board of Direction shall then submit the statement to a vote of the Section members. The proposal statement shall become an official statement if and only if:

1. The Board of Direction recommended approval and a majority of the Section members vote to approve it.
2. The Board of Direction recommended disapproval but two-thirds of the Section Members vote to approve it.

ARTICLE IX - VOTING AND VOTING ELIGIBILITY

Section 9.1-At any properly called meeting of the Section, a quorum shall consist of those qualified voters present and voting.

Section 9.2-Voting for officers, for amendments to these by-laws, for petitions to amend the Charter, and for matters which affect the relationship of the Section to the Institute shall be by secret ballot.

ARTICLE X - CHAPTERS

Section 10.1-Subject to securing any necessary approval from the District and/or Institute, a Chapter Charter may be issued by the Section Board of Direction at its discretion upon the written request of at least five (5) qualified voters residing in the area corresponding to the proposed Chapter. Proposed Chapter By-Laws shall be included with the written request. For sufficient reason and subject to any necessary approval by the District and/or the Institute, the Section Board of Direction may rescind and/or amend Chapter Charters.

ARTICLE XI - AMENDMENTS

Section 11.1-Proposals to amend these By-Laws or to petition amendments to the Charter may be made by resolution of the Board of Direction of the Section or by written petition signed by at least five (5) voting members.

Section 11.2-Proposed amendments to these By-Laws shall be submitted by letter to the membership qualified to vote and shall be on the order of business of the next regular meeting occurring not less than thirty days subsequently. Such amendments may be amended by majority vote of the meeting in any manner pertinent to the original amendment. The amendments, as originally proposed or as amended at the meeting, shall be submitted as prescribed in these By-Laws within thirty days of the meeting and canvassed within sixty days following such submission by the Secretary-Treasurer.

Section 11.3-An affirmative vote of two-thirds of all valid ballots cast shall be necessary to pass a proposed amendment.

Section 11.4-Amendments to the By-Laws so adopted shall take effect when approved by the District and the Institute.